



## ATTENDANCE REMINDER

We would like to take the opportunity to remind parents/carers of our attendance policy which states:

### **THE SCHOOL DAY STARTS — 8.50am**

Teaching starts at 8.50am. Therefore the gates/doors will be opened at 8.40am and closed at 8.50am. This gives 10 minutes for your children to arrive and be registered in their class. Any children who arrive after 8.50am will miss the register.

The external gates have previously remained open to allow parents 5 minutes to exit the school premises. Unfortunately this has led to children arriving in class after registration (8.50am) but who have not been registered as late. Therefore the office is not aware that this child is actually in school. Arriving through the front office after 8.50am is the only way we can ensure that we know your child is actually here.

If you have any questions please call or speak to a member of the office staff.  
Many thanks for your continued cooperation.

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### **The Annual Charity Swim “The Rowland Gibson Charity Swim” Saturday 18<sup>th</sup> March 2017 from 4.30pm at Splashpoint Leisure Centre**

It's that time of year again,

The Mayor of Worthing will be coming in to speak to the children during their assembly on Monday 23<sup>rd</sup> January to talk about his Annual Charity Swim “The Rowland Gibson Charity Swim” - Saturday 18<sup>th</sup> March 2017 from 4:30pm onwards at Splashpoint Leisure Centre.

The Charity Swim will support the Mayor's chosen charities: Coastal West Sussex Mind, St Barnabas and Worthing Samaritans. These are fantastic locally based charities that depend on the support and generosity of the public to continue the amazing work they do for those in need.

You are now able to register for the Charity Swim at  
<https://www.eventbrite.co.uk/e/worthing-mayor-schools-rowland-gibson-charity-swim-tickets-30921618393>

More details to follow shortly.

Mrs Jenny Ferguson  
Deputy Headteacher