HEENE NEWSLETTER

Issue 1, September 2015

Autumn Term 2015



HEENE CHURCH OF ENGLAND (AIDED) PRIMARY SCHOOL Norfolk Street, Worthing, West Sussex BN11 4BB

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> Acting Headteacher: Mrs Jo MacGovern

HOME/SCHOOL

Those of you who do not have an up to date copy of the Home/School contract please collect one from the office. This important agreement ensures that we are all working together for the good of the children. We will be discussing and renewing this contract over this term.

Attached to this Newsletter are diary dates for this term and term dates for the school year.



Dear parents / carers,

Welcome to the first newsletter from Heene Church of England (Aided) Primary School! We are all looking forward to the exciting future of being a Primary School.

We would like to welcome back all of our pupils to the start of the new term and hope that all of our families have had a great Summer break, despite the rain we've encountered! We would especially like to welcome the new FYF

despite the rain we've encountered! We would especially like to welcome the new EYFS children and their families and also those families who have joined us with children in other year groups.

<u>STAFFING</u> - a warm welcome goes to all of our new staff. Firstly, introducing myself, Mrs Jo MacGovern, as Acting Headteacher. For the last 4 years I have been Deputy Headteacher at Downsbrook Middle School. I am married with two school age children and live locally. It's a delight to be here and take Heene on the next stage of its journey as a Primary School and I will be out and about getting to know you and your families over the coming weeks and months.

I would also like to welcome Mrs Ann Walton as Consultant Headteacher (part-time up to 2 days a week for the Autumn term) and Miss Ros Russell who is covering maternity leave for class 1R. Miss Sewilam returns to Year 1 this term as Mrs Barratt following her wedding during the Summer. Finally, congratulations go to Miss Bearcroft and Miss Blann and their respective partners who have both become engaged during the summer holidays.

<u>BUILDING WORKS</u> - the Lakehouse team have been very busy during the Summer holidays! Certain internal areas of the school look very different to how we left them in July. If you have passed by during the Summer you will have noticed the activity. I would like to thank the building team and school staff for ensuring we opened on time this week. It was very 'touch and go'. There is still a lot to be completed and the children are fully aware of the restrictions in place to keep them safe. The temporary toilets outside EYFS should only be in place for a few weeks. The completion deadline is still on track for the beginning of November.

Until we take full occupancy of the building we are restricted to numbers in the school hall for fire and safety. We have drawn up a rota for KS1 and KS2 assemblies until this point in time.

<u>SCHOOL DAY</u> - can we please remind you that the school day starts at 8.50am promptly. The gates/doors will be opened at 8.40am and closed at 9.00am. Any children who arrive after 9.00am will miss the register and be recorded as late, after 9.30am a child's absence will be recorded as unauthorised. Attached to this newsletter is a copy of the locality Attendance leaflet which has information regarding Fixed Penalty Notices (FPN's) which explains all the legal requirements that as a school we must conform with. From this term we will be issuing FPN's as was previously communicated by the Governors at the end of the Summer term.

Please remember to inform the office in writing, as well as your child's class teacher, if you need to take your child out of school for any reason. In order to ensure your child's safety, we also ask that if you have arranged for someone other than yourself to pick your child up from school please put this in writing and deliver it to the office at the start of the day. Forms are available in the office and within class.

ENRICHMENT DAY (PPA) PLEASE REMEMBER THAT CHILDREN ARE TO DRESS IN THEIR OWN CLOTHES EVERY THURSDAY

For teachers planning and preparation day, it is important that the children are dressed appropriately as they may be taking part in football and art activities. Shorts, T-shirts, track-suits and trainers should be worn - all things which they can *run* in and which can get *dirty.* Jeans and fashionable clothing are not appropriate for Enrichment Day, but will be allowed on certain fundraising days, which you will be advised of as and when they occur. *Children will be unable to take part in dance and ball skills if they do not have trainers, plimsolls, tracksuit bottoms or shorts or are unsuitably dressed.* YEAR GROUP WELCOME Tuesday 22nd September 3.00 – 4.00pm This is an opportunity for all parents to meet your child's class teacher and have an informal conversation. Curriculum information will be sent home the week before.

FAMILY ASSEMBLIES 9.00-9.20am Y4 - Tuesday 6th October Y3 - Tuesday 13th October Y2 - Tuesday 17th October Y1 - Tuesday 24th October

TOPICS FOR THE TERM	
Year R	These are a few of my favourite things
Year 1	All Aboard tickets please
Year 2	From one extreme to the other
Year 3	The lives of the Ancient Egyptians
Year 4	Amazon Adventure
READING TOGETHER starts again on Friday 11 th	
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September and continues taking place every Friday from 8.50 - 9.15am. This is an opportunity for parents/carers, Governors and staff to join in and read with the children in their classes. Please come and join us if you are able to.

Book Recommendation - The Day the Crayons Came Home by Drew Daywalt & Oliver Jeffers



HARVEST SERVICE will be held on Friday 23^{rd} October at St. Matthews Church from 1.45 - 2.15pm. Do join us if you can. If this is not possible your **child** can be collected from the church at 2.15pm or back at school at the normal time. Your child's teacher will need to be advised. We will let you know nearer the time which charity we will be donating to.

SCHOOL PHOTOGRAPHER will be visiting on Monday 19th October, please ensure your child has their full uniform on.

EARLY YEARS HERALD PHOTO the Early Years children will have their class photo taken on Wednesday 23rd September. Please ensure your child has their full uniform on.

<u>HEALTHY FOOD & DRINK IN SCHOOL</u> - Snacks: Please only send fruit, vegetables, or fruit cereal bars for your child's playtime snack. We will still be continuing with the Government's scheme to provide a piece of fruit or vegetable free of charge for all Reception, Year 1 and Year 2 children. Unfortunately the scheme does not cover Year 3 or Year 4 children. PLEASE NOTE THAT NUTS ARE NOT PERMITTED IN SCHOOL. Drinks - children should only be bringing in named water bottles for use in the classroom and as part of their lunch. These can be refilled. No other fruit juices, squash or fizzy drinks are allowed.



<u>MILK</u> is available, but must be ordered and paid for in advance. However, milk is free for children under 5 years, and also for children in receipt of a free school meal, *but must still be ordered*. Order forms are available from the office.

BOOK BAGS

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Please ensure that your child always has their book bag, P.E. kit and bag in school. Class teachers will let you know when your class has PE.

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There is a website to help you if you are having problems with the dreaded headlice. 'The Facts of LICE' can be found on <u>www.headliceadvice.net</u>

<u>CAR PARKING</u> in order to ensure your child's safety, cars, other than staff cars, are **NOT** allowed to park inside the school premises or outside the front of the school. In the past there have been a few near misses but thankfully no one has so far been hurt.

LOST PROPERTY Please remember to name your child's clothes (including Enrichment Day clothes) and belongings, especially their drink bottles.



INHALERS If your child suffers from asthma, please ensure that they have an inhaler in school with a signed consent form. This <u>MUST</u> be kept in the school office, where your child will be supervised when using their inhaler. Unfortunately we are unable to dispense any other type of medication to pupils, unless they are subject to a medical plan. Please see Mrs Denyer regarding medicine in school.

<u>Uniform</u>

Thank you to everyone for ensuring that the children have started the term looking really smart. Trainers other than black can be used in PE/Games lessons, where appropriate. Please make sure that these are waterproof as the sessions may take place on the parkland or a damp playground. We hope that you will support us in this matter.

<u>Clubs</u>

The children were advised in assembly this week that a letter will come home very shortly and clubs, where possible, will start on Monday 21st September. Due to the ongoing building works some clubs will not be able to run until November.

<u>Chartwells</u>

As a reminder until the kitchen refurbishments are completed we are unable to serve hot school meals. Chartwells have provided us with extra fridges and the children in EYFS, Y1 and Y2 will receive a packed lunch until this point. Those children in Years 3 and 4 will receive a packed lunch if they are entitled to it.

If you intend to send your child in with their own packed lunch on a regular basis please inform the office at your earliest convenience.

A reminder for parents in Year's 3 and 4 to register their child on the Chartwells website or update their information, especially year group and class.

Thank you for your continued support.

Yours sincerely

Jo MacGovern

Mrs Jo MacGovern Acting Headteacher