



'Learning together, loving others, guided by God'

Heene Church of England (Aided) Primary School

Headteacher: Mrs Jo MacGovern

Friday 16th March 2018

To the Parents/Carers of

YEAR R VISIT TO WOODS MILL – Wednesday 25th April 2018

As part of our topic "Fur, Feathers, Feelers and Fins" we are going on our class trip to the Sussex Wildlife Trust as Woods mill near Henfield. During the day we will be hunting for mini beasts and exploring the woods.

We would ask you to make a voluntary contribution of £15.00 to cover the cost of this visit. Although we are able to subsidise trips to some degree, unless those parents who are able make a contribution do so, it is probable that these visits could not take place. We appreciate that some families might find it difficult to contribute all or part of the suggested sum and, if you feel that you are in such a position, please do not hesitate to speak to one of us or the Headteacher, in confidence, to discuss whether some suitable arrangements can be made to cover the cost of your child's participation. All children will be included in the visit. If you think your child may be eligible for FSM please speak to a member of staff in the office.

We will be travelling by coach, leaving promptly at 9.00am and arriving back at school at approximately 3.15pm. We need some adult volunteers please! If you can help us please complete details on the attached consent form and we will contact you if your help is or is not required on this occasion.

Medicines Note: If your child needs travel sickness medication during the trip please ask the office for a consent form. We cannot give your child the medicine if you do not complete this form.

Your child needs to wear a school jumper and rough trousers (jeans/joggers) with a suitable coat and wellies (if wet) or trainers, with a hat and sunscreen (if appropriate for weather) and bring a named bottle of water (no glass bottles or fizzy drinks). The school will provide your child with a packed lunch and snack in lieu of a hot meal, unless you indicate otherwise on the attached consent form. The children should **NOT** bring a camera or any money with them.

Please complete the attached reply slip and enclose your payment in a named envelope returning it to either the school office or your class teacher **no later than Wednesday 18th April 2018.**

Yours sincerely

Ms Lucy Armfield

Mrs Sarah Chandler

Mr Dan Powell

