



*'Learning together, loving others, guided by God'*

**Heene Church of England (Aided) Primary School**  
**Headteacher: Mrs Jo MacGovern**

Friday 22<sup>nd</sup> September 2017

Dear Parent/Carer,

**Dalesdown Final Information: Wednesday 27<sup>th</sup> – Friday 29<sup>th</sup> September 2017**

I am writing with final details of the Year 5 residential visit to Dalesdown.

**Staffing**

Miss Beer  
Miss Luke  
Mrs Nisbet  
Mrs MacGovern  
Mrs Stockton  
Mr Latter (Clive)

Mrs Aylwin (Day time each day)  
Mrs Henson (Day time each day)

**Dropping Off**

We will be leaving from school at 10.30/11.30am. Your child should be dropped at school at the usual time via the playground and will be able to leave their luggage in the school hall. I would ask that at this point parents say their goodbyes so the children can be registered in their classrooms and make their final preparations to leave. If you are able to, you are more than welcome to wave the children away from the bottom of the road at 10.30/11.30am.

The children will require a packed lunch on the Monday in a disposable bag (NO LUNCH BOXES PLEASE). If your child is in receipt of a free school meal and you asked for a packed lunch this will be provided by school.

**Activities**

Please make sure all children with long hair are provided with hair bands as they will be expected to tie their hair up for health and safety reasons. A packing list was distributed at the Parents Meeting last week and sent home with the consent forms. If you have not received this further copies are available from Mrs Gregg in the school office.

**Emergencies**

All adults on the trip will have mobile phone contact. We will be in constant contact with the school. If you need to make contact with your child for any reason please contact the school directly. Should you need to contact the school outside of office hours, please use the emergency contact number which is 07513 931 005.

**Please do not contact Dalesdown.**



### **Medication**

All medication that you think your child may need whilst away and as mentioned on your returned medical consent form, is to be clearly named, labelled and bagged with clear dosage stated. If the medication is prescribed, please bring the medication in its original packaging. Medication can be given to Mrs Stockton and Mrs Henson on Wednesday morning, they will be based in the school hall. When you give the medication in, you will be asked to sign to give permission for Mrs Stockton, our designated first aider for the trip, to administer the medication as per the instructions given. Only medicines you have given to us will be administered. This includes headache tablets or medicine such as paracetamol or ibuprofen. Please remember to provide your child with travel sickness medication if needed for both journeys. The journey will be approximately ½ hr, mainly on dual carriageway.

### **Return to school**

We plan to return to school by 2.30pm on Friday 29<sup>th</sup> September. We ask that parents collect their child from the School Hall at 2.30/2.45pm. Please collect all medication from Mrs Stockton at the same time. If you have made alternative arrangements for your child please put this in writing and give to your child's class teacher on Wednesday 27<sup>th</sup> September.

For obvious safety reasons we do have to trust the children to adhere to the rules regarding areas they may or may not go and that they remain in their rooms overnight as instructed unless needing the bathroom or to alert the attention of a teacher.

Finally, can we remind you that we have asked that the children **DO NOT** bring any:

**Mobile Phones**  
**Electronic Gaming Systems**  
**Fizzy Drinks**  
**Sweets or additional food**

The staff and the children are very much looking forward to our time at Dalesdown. If you have any further questions or queries please do not hesitate to contact myself, Mrs MacGovern or Miss Luke.

Yours sincerely,

Miss Joanne Beer  
KS2 Leader