



*'Learning together, loving others, guided by God'*

**Heene Church of England (Aided) Primary School**  
Headteacher: Mrs Jo MacGovern

Thursday 4<sup>th</sup> January 2018

Dear Parents/Carers of

**YEAR 5 VISIT TO CHICHESTER CATHEDRAL – Friday 19<sup>th</sup> January 2018**

As part of our RE work this term we will be visiting Chichester Cathedral to investigate religious architecture.

We would ask you to make a voluntary contribution of £6.00 to cover the cost of this visit. Although we are able to subsidise trips to some degree, unless those parents who are able make a contribution do so, it is probable that these visits could not take place. We appreciate that some families might find it difficult to contribute all or part of the suggested sum and, if you feel that you are in such a position, please do not hesitate to speak to one of us or the Head Teacher, in confidence, to discuss whether some suitable arrangements can be made to cover the cost of your child's participation. All children will be included in the visit. If your child currently receives/has received free school meals (FSM) or is a 'Services' or 'Looked After' child we do not require a contribution. If you think your child may be eligible for FSM please speak to a member of staff in the office.

We will be travelling by train and children will need to be in school at the usual time for registration. We should return to school in time for the end of the school day (3.05pm).

**Medicines Note: If your child needs travel sickness medication during the trip please ask the office for a consent form. We cannot give your child the medicine if you do not complete this form.**

Your child needs to bring a bottle of water (no glass bottles or fizzy drinks), a snack and a packed lunch (if your child currently has free school meals Chartwells will provide a free packed lunch). If you normally pay Chartwells for a school meal please ensure you do not order for Friday 19<sup>th</sup> January and provide your child with a packed lunch instead. Please pack these in a named **'back pack' style bag** as the children need their hands free. The children should **NOT** bring a camera or any money with them.

Please complete the attached reply slip and enclose your payment in a named envelope returning it to either the school office or your class teacher **no later than Wednesday 10<sup>th</sup> January 2018.**

Yours sincerely

Miss Beer      Miss Luke



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